

Tomorrow's Neighborhoods Today, Inc.

Board of Directors Meeting Minutes

November 1, 2017

Sector	Area	Delegate Name	Present	Alternate Name	Present
1	Downtown	Jake Thorsen	Yes	Ossie Edwards	Yes
2	West	Rick Destito	Yes	Frank Cetera	Yes
3	South	Camille Coakley	No	Regina McArthur	Yes
4	Valley	Caroline West	Yes	Carl Sharak	Yes
5	East	Mary Carney	Yes	Sharon Sherman	Yes
6	Eastwood	Jimmy Monto	Yes	David Baker	Yes
7	North	Pat Body	Yes	Gerry Scott	Yes
8	Lakefront	Gary Crawford	No	Kate Kingsley	No

Others Present: Tina Zagya, *TNT Coordinator*

Pat Body called the regular Board of Directors meeting to order at 6:00 PM at the CNY Philanthropy Center, 3rd floor conference room. Those in attendance and constituting a quorum were: Jake Thorsen, Rick Destito, Regina McArthur, Caroline West, Mary Carney, Jimmy Monto, Pat Body

	Agenda Items/Key Discussion Points	Outcomes (Decisions, Action Items)	Follow Up Needed/By Whom
Topic 1	Minutes Reviewed	Jimmy Monto MOTIONED to approve the October 4th minutes; the motion was 2nd by Rick Destito, motion passed.	
Topic 2	City Contract: Pat Body met with City Hall representatives & believes that we should be receiving the first 3 quarters via a pre-invoice for those quarters. The 4th quarter will be paid out based upon a final annual report.	HHQ will continue to act as they are now with providing backup to our funding schedule. Pat plans to go back to have further meetings with city hall.	
Topic 3	Participatory Budgeting: Carl Sharak offered up the idea of participatory budgeting.	It was suggested that TNT look into discussing the idea with the new administration in January and going forward.	

<p>Topic 4</p>	<p>Financial Report: Frank Cetera Submitted in writing; outstanding checks have been cut and nothing is outstanding. HHQ has been submitting a record of what they have paid out, we will pay them as we receive funds from the city.</p>	<p>Suggestions were made in regards to keeping track of invoices/payments etc. Sharon suggested QuickBooks for tracking our spending.</p>	
<p>Topic 5</p>	<p>Discussion on the need to renew contract with OELS; Pat and Carl met with Paychex in regards to possibly moving over to another company and saving some funds.</p>	<p>Jimmy Monto MOTIONED that TNT move to Paychex if all services are equal to OELS, Mary Carney 2nd, all in favor.</p>	<p>Frank will review the contract with OELS and the proposed contract with Paychex</p>
<p>Topic 6</p>	<p>Special Project Guidelines: Finance committee met to go over creating some deadlines for submission of projects and submission of receipts. Special project guidelines draft was provided to board prior to distribution to sectors. Discussion ensued regarding handling how we deal with projects that cross over FYTD</p>	<p>A sheet of frequently asked questions was presented and changes were proposed by the board.</p> <p>Mary Carney MOTIONED to approve the Special Project Guidelines with the revisions. Rick Destito 2nd, all in favor with exception of Regina.</p>	<p>Tina will post Guidelines online and distribute at sector meetings</p>
<p>Topic 7</p>	<p>Facilitator Training Scheduled for November 28th</p>	<p>Tina will work with Sharon and Rick to develop the content for the Training/Meeting</p>	<p>Determine meeting location</p>
<p>Topic 8</p>	<p>Adjourn</p>	<p>Meeting was adjourned at 7:40pm.</p>	
<p>Minutes submitted by: Jimmy Monto, Secretary</p>			
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