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Special Project Timeline

November 2023

- Introduction of Project Forms & Guidelines to each TNT sector.
- Begin brainstorming possible projects; discuss with your sector if applicable.
- All legwork should begin by this point (getting quotes, reaching out for proper permissions from City departments where applicable, etc.)

December 31st, 2023

- **Deadline for All Proposals:** Project Proposals must be submitted to the TNT employee. Submissions can be hand written and mailed to the TNT office. It is strongly recommended that you submit electronically to:

[TNTSyracuse@gmail](mailto:TNTSyracuse@gmail.com)

Tomorrows Neighborhoods Today
300 South State St
Floor 7
Syracuse, NY 13202

February 2024:

- Each person submitting a proposal is responsible for providing a presentation to their sector on their proposal. If you are unable to present your project proposal at the February meeting, please email TNTsyracuse@gmail.com.
- Projects involving City property must receive permission from the proper City department prior to funding being disbursed for the project.
- Sectors will vote on the proposed projects at their February meetings.

June 30th:

- Project funding deadline on June 30th; all projects must be encumbered by June 30th. If you are unable to encumber your funds by the deadline, please contact the Operations Manager.

November 30th, 2024:

- Documentation of each project must be submitted to the TNT employee in order to be considered for the next funding cycle.